Academic & Administrative Audit (AAA) – 2024-2025

FORMAT – I (COLLEGE PROFILE)

PART- A

1. **Name of the College and Address**: Government Degree College, Buttaigudem, Old ST Girls Hostel Building, Beside ICDS Office, Buttaigudem Mandal, Eluru Dist PIN: 534448, Andhra Pradesh

URL of Website	www.gdcbuttaigudem.ac.in
E- Mail	buttaigudem.gdc@gmail.com
Phone number	08821-272000

2. **Vision:** The Government Degree College, Buttaigudem has a vision to make all-round development of the students in the area of quality education, ethical values, value-added knowledge with global standards to the backward and down-trodden sections at affordable costs. To make higher education accessible to poor and down trodden/under privileged sections of the society. Provide a quality higher education to the students by self and external evaluation, promotion and nourishment initiatives. To become multi disciplined and learner oriented college. To create supporting and caring environment for staff and students.

Mission: To provide qualitative, innovative, and responsive education aiming to develop the overall personality of the students to succeed in the changing world. To impart quality education to the students of all sections of society By moulding the whole personality of the students in all the elements of a successful and bright future life. Raising the quality of education and making the college as an effective human resourceful institution under the changing conditions. To create a thrist for knowledge among all the students with special focus on Schedule Tribe, Schedule Caste and other back ward castes. Encouraging globally competent research that has human face.

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3. Name of the Principal, email, and mobile Number:

Dr. P. U. V. N. Manendra Rao

Drpmrppl2021@gmail.com

8885651366

4. Name of the Vice-Principal, email, and mobile Number:

Sri. M. Venkateswara Rao,

venkatmarrienglish@gmail.com

8885666578

5. Name of the IQAC Coordinator, email, and mobile Number:

Sri. M. Venkateswara Rao,

venkatmarrienglish@gmail.com

8885666578

6. * Name of the Academic Coordinator(for Autonomous Colleges), email, and mobile Number: Nil

7. Year of Establishment   :   2009

8. UGC 2(f) and 12 B status (certificates to be verified): 2f only

9. Autonomous status – Yes/No, If yes, Since_____NO_____

10.   RUSA status: Nil

11.   College land and Plan details /documents : 5 Acres land

12.   Affiliation status: Permanent / temporary (certificates to be verified)   Temporary

13.   AISHE Status – Document: C-24079-2023

14.   NAAC Status - Not Applicable

a) Previous NAAC Cycle date and Month

b) Date of Expiry

c) Previous Grade and CGPA (certificates to be verified)

15.   Status of peer team recommendations

S. No	Recommendations made	Recommendations fulfilled/ To be fulfilled

Action taken report to be attached

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16. Previous Recommendations of Academic Audit of the CCE

No. of suggestions made	No of suggestions implemented
10	05

Action taken report to be attached

17. NIRF Rank (if any): Nil   Year: Nil

18. Green Audit Report by Government Agency: Year:

19. Awards & Achievements for the institution during the current Academic Year with details: Nil

PART-B

1. No. of Programmes Offered by the College

Year	2023-24	List of Programmes	2024-25	List of Programmes
Number of Programmes		1. B.A (HEP & HET) 2. B.Com(General) 3. BA Hons Political Science 4. B.Com Hons General 5. B.Sc Hons Zoology		1. B.A (HEP & HET) 2. B.Com(General) 3. BA Hons Political Science 4. B.Com Hons General 5. B.Sc Hons Zoology 6. BA Hons History

2. No of Value Added Courses introduced (last two years)

Year	2023-24	List of Courses	2024-25	List of Courses
Value Added courses	NIL	NIL	NIL	NIL

3. Details of teaching faculty

No of posts	Sanctioned	Working	Vacancies
Regular	7	2	5
PTL	0	0	0
Contract	0	3	0
Guest	0	2	0
Total	7	7	5

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4. Qualifications of teaching staff

Teaching Staff	PG	M. Phil	Ph.D	NET/SET
Regular	2	0	1	1
PTL	0	0	0	
Contract	3	0	0	1
Guest	2	0	0	1
Total	7	0	1	3

5. Details of non- teaching faculty

No of posts	Sanctioned	Working	Vacancies
Junior Assistant	1(Outsourcing)	1(Outsourcing)	0
Record Assistant	1(Outsourcing)	1(Outsourcing)	0
Attender	2(Outsourcing)	2 (Outsourcing)	0
Total	4	4	0

6. Student strength particulars

a) During the last two years

Year	2023-24			2024-25		
No. of students	I	II	III	I	II	III
	37	28	26	40	31	28

7. No of students appeared in the final year exams during the last two years

Year	2023-24			2024-25		
Programme wise	A	P	%	A	P	%
BA(HEP)	9	4	44.44			
BA(HET)	9	8	88.88			
B.Com (Gen)	7	3	42.85			

8. Teacher – student ratio (Current Year): 1 : 10

9. Infrastructure details (Physical and Academic facilities of Criterion-IV)

i.   Total no of class rooms : 6

ii.   Total no of laboratories : 0

iii.   Total no of digital classrooms : 0

iv.   Total no of virtual classrooms : 0

v.   Total no of ICT enabled classrooms: 0

vi.   Total no of studios: 0

vii.   Total no of Computers, Student & Computers Ratio: 3 : 10

viii.   Total no of printers : 2

ix.   Total no of scanners ; 2

x.   Total no of Xerox facility (at Depts&Office): 2

xi.   Total no of Wi-Fi routers :2

xii.   Internet Bandwidth : 40 mbps

xiii.   Seminar halls: 0

xiv.   Auditorium: 0

xv.   Details of sports facilities: 0

xvi.   Gymnasium (No of stations) : 0

xvii.   Rooms for administration: 2

xviii.   Water – RO facility: yes

xix.   Toilets for staff (Men/Women/Differently abled): yes

xx.   Toilets for students (Men/Women/Differently abled): yes

xxi.   Divyangan friendly facilities (Ramps/Lifts/Softwares): No

xxii.   No of fire extinguishers in the labs and corridors : 0

xxiii.   Solar energy details – LEDs, Green Audit Status :

xxiv.   Examination Cell: Nil

xxv.   Library: Yes

-   No. of Books& Journals - 800

-   Status of Automation : No

-   E-journals: Nil

-   Nlist subscription : Nil

-   Internet : Nil

-   Foot Fall: Nil

-   E-footfall: Nil

-   Xerox Facility (at Library): Nil

xxvi.   Women's waiting hall: Yes

xxvii.   Grievance Reddressal Cell : Yes

xxviii.   Health Centre: Nil

xxix.   ELL: Nil

xxx.   JKC Lab: 1

xxxi.   Computer Labs: 1

xxxii.   Canteen Facility: Nil

10. Research:

❖ No of collaborations / Functional MoUs

Year	2023-24	2024-25
Number of collaborations / MoUs	02	02
No. of Follow up Activities	02	02

❖ No of publications in UGC – CARE listed journals

Year	2023-24	2024-25
Number of Publications	06	04

❖ No of start-ups

Year	2023-24	2024-25
Number of start-ups	0	0

❖ No of patents

Year	2023-24	2024-25
Number of patents	0	0

❖ No of Research Guides

Year	2023-24	2024-25
Number of Research Guides	0	0

❖ No of Research Scholars

Year	2023-24	2024-25
Number of Research Scholars	0	0

❖ No of Major/ Minor Research Projects

Year	2023-24	2024-25
Number of Major RPs	0	0
Number of Minor RPs	0	0

❖ Incubation Centre with Research Facility: Yes/No

❖ Consultancy offered:

Area	Organization (MoU)	Revenue Generated
0	0	0

11. Policies prepared and implemented (Give Details): yes

12. No. of Committees appointed (Provide links of meeting minutes & reports)

13. Extension activities (Current year)

   a) No. of Extension activities in the neighborhood for social and holistic development

   b) No of Extension activities conducted through NSS/NCC/ RED CROSS/YRC

   c) No of Extension activities in collaboration with government agencies

   d) No of Extension activities in collaboration with Non-Governmental Organizations

14. Feedback, Student Satisfaction Survey mechanism adopted:

   (Provide Link)

15. Alumni Association – involvement and activities

   No. of meetings conducted:

16. Awards and achievements-current year (to be verified -)

   ❖ Students - Nil

   ❖ Staff - Nil

17. Total no of scholarships and free ships (Current Year) 56

   Total Amount in Rs: - 2,24,000/-

18. Total no of capacity building and skill development activities conducted by the college (Current Year)

Teaching	Nil
Non –Teaching	Nil

19. Trainings conducted by JKC for competitive exams during the last two years

Training:

Year	2023-24	2024-25
Number of students registered	Nil	nIL
Number of students trained	Nil	Nil
a. from your GDC	Nil	Nil
b. from other colleges	Nil	Nil

Placements:

Year	2023-24	2024-25
No. of companies visited the campus	Nil	Nil
Number of students Placed	Nil	Nil
a. from your GDC	Nil	Nil
b. from other colleges	Nil	Nil

CSP:

Year	2023-24	2024-25
Number of students Participated in CSP		
a) B. A	25	19
b) B.Com	3	3
c) B.Sc	0	6

Internship:

Year	2023-24	2024-25
Numberof students completedInternship		
d) B. A	19	21
e) B. Com	7	6
f) B.Sc.	0	0

Type of Internships:

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Year	2023-24	2024-25
Total No of Physical Internships	1	0
Total No of Online Internships	0	1
Total No of paid Internships	0	750

20. Student Support and Progression

A. Students Progression to Higher Education (Programme wise)

Year	2023-24	2024-25
Number of students		
a) B. A	2	3
b) B. Com	1	2
c) B.Sc.	0	0

B. Employment (Programme wise)

Year	2023-24	2024-25
Number of students		
a) B. A	0	0
b) B. Com	0	0
c) B.Sc	0	0

C. Entrepreneurship (Programme wise)

Year	2023-24	2024-25
Number of students		
a) B. A	0	0
b) B. Com	0	0
c) B.Sc	0	0

21. Grants/funds received from (in Lakhs/Rs.)

A. Government
B. Non-governmental bodies
C. Individuals/ Philanthropists
D. CSR
E. Budget allocated for Infrastructure
F. Expenditure for Books & Journals

Budget Sanctioned Rs. _____ ;Utilized Rs. _____

22. Governance and Leadership

❖ Institutional Development Plan (Next two years)
❖ Institutional distinctiveness in specified area

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23. Contribution of IQAC
    ❖ Incremental changes during the last two years

24. Best Practices of Institution
    1. Clean and Green
    2. No vehicle day
25. Evaluative Reports of the Departments (Provide Links)

26. For Autonomous Colleges

    A. Academic Council
       - Last Academic Council meeting date
       - Major decisions for enriching curriculum/Academics
    B. Controller of Examinations
       - Examination reforms proposed and implemented
       - CIA
       - Mechanism for addressing grievances
       - Mechanism for transparency in setting up of Question papers
       - Mechanism for appointing examiners
       - Mechanism adopted to ensure the security of information
       - CoE expenditure report with details

    C. Board of Studies
       - Mechanisms for updating curriculum
       - Justification Reports for Curricular revamp
    D. Governing Body
       - Last G.B meeting date
       - Major resolutions for administration

27. College Handbook (to be uploaded on the college website): No
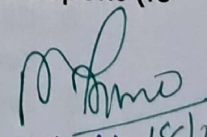28. College Magazine (to be uploaded on the college website): No
29. Monthly News Letters (to be uploaded on the college website): yes
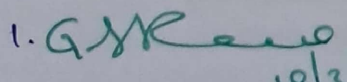30. Departmental meeting Minutes Registers (to be verified): Yes
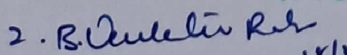31. Reports of various committees (to be verified): yes
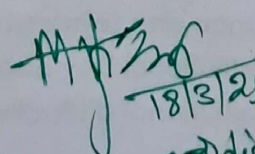32. CPDC/Finance Committee Meeting Minutes Registers (to be verified)
33. Implementation status of Biometric Attendance and TLP Reports (to be verified)

(Principal) 18/3/25

A A

1. G. M R 18/3/2025

2. B. Claudelin Ruth 18/3/25

18/3/25
(IQAC coordinator)

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